

**CITY OF PORT HEIDEN**

PO BOX 49050

PORT HEIDEN, AK 99549

(907) 837-2209

[city.porthaiden@gmail.com](mailto:city.porthaiden@gmail.com)

**JOB POSTING**

**Position:** Automotive Service Technician

**Hours:** Monday- Friday, 9am-3pm

**Pay Rate:** Dependent on Experience

**Job Summary:**

- Attend any personnel meetings and training as needed
- Performs vehicle repairs (engine repair, drive train/axles, suspension/steering, brakes, electrical, and engine performance, etc.)
- Maintain record of city equipment and vehicles
- Record and perform all necessary maintenance
- Record and document any property, equipment and vehicle damage
- Communicate effectively and professionally with coworkers
- Be available to discuss needs to and from operators and office personnel
- Complete purchase orders for clerk

**Qualifications**

- Must be 18 years of age or older
- Experience with general vehicle maintenance
- Experience with heavy equipment, *preferred*

APPLICATIONS AVAILABLE AT CITY OF PORT HEIDEN OFFICE PLEASE SUBMIT APPLICATION OR RESUME TO CITY OFFICE

HOURS: MON-FRI 9AM-3PM

PHONE: (907)837-2209